



**San Joaquin County Aviation Advisory Committee
Regular Monthly Meeting (in person)
September 27, 2022 Minutes**

Call to Order: The meeting was called to order at 5:02 p.m. by Chairman Bill Trezza.

Roll Call:

Members Present: Bill Trezza-Chairman, Verlyn Wolfe-Vice Chair (arrived at 5:07PM), Ricky Gill, Marla Livengood, Mary Macias, and Wes Rhea.

Members Absent: Greg Hennefer, Mark Plovnick, and Bill Ross.
Supervisors Patti and Villapudua could not to attend.

Staff Present: H el ene Nussbaumer-Interim Director

Minutes for the August 23, 2022 meeting were approved. Motion- Wes; Second- Bill.

I. Discussion Item

A. Ethics Training – Every 2 years

- The committee was reminded that if they have not completed the ethics training to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training.
- Airport Administration will review biennial renewals and notify members as needed.
- New member, Ricky Gill, requested information on training.

B. Public Board Training – Once

- The committee was reminded to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. Training is required for them to participate on the Airport Advisory Committee.
- If they have completed the training, they were asked to provide the certificate of completion. Please send the certificate to H el ene.

C. Current Project Update

1. **ARFF** – Grant closeout still pending. Submitted to the FAA on March 4, 2022. The FAA is currently wrapping up the fiscal year. Closeout will likely finalize in early October.
2. **Security System Upgrades** – The system has been turned on since late July and the contractor is addressing issues. Final acceptance site walk with the engineer is projected for December. The majority of the badges have been reissued.
3. **Perimeter Fence** – Project is complete. Grant closeout sent to the FAA on May 11, 2022. Closeout will likely finalize in early October.
4. **Ticket Counter Upgrades** – The contractor has ordered the mill work and installation is projected for mid-October: scheduled to be on site October 16. The scope of work was

expanded to include the replacement of the existing hold room gate counter and addition of a counter at the second gate.

5. **GA Taxilane Rehab** – Project started on Monday, March 21, 2022. The contractor wrapped up Phase 6 on August 26 and started Phase 8 on August 29, 2022. Gate 16 will be closed during Phase 8. There was a minor delay determining the waterline location, which has now been found. Water is scheduled to be shut off for the second part of Phase 8 during the first week of October. Project remains on schedule. Next year, only Phase 7 will remain to complete the project.
6. **Cargo Ramp Expansion** – OC Jones started the project on 8/4/2022 and is expecting to complete it by early December. Amazon, both Air Carriers, and WFS (ground handling company) have been notified that they will need to tow all aircraft in and out of the cargo ramp for approximately 21 days during a critical phase of the project. Electrical work is still in progress as of 09/27/22. Project is moving forward. Contractor experiencing difficulties obtaining cast molding of the underdrain structure and is looking at pouring on site instead.
7. **Cargo Taxilane Rehabilitation** – Interim Airport Director accepted the Grant for the design phase of this project. The CATEX has already been approved. Design phase is still underway as of 09/27/22. Construction to rehabilitate the degraded asphalt will take place next year. Meeting with Amazon scheduled to review plans.
8. **ALP Update** – Grant has been received, pending Board approval.
Timeframe: ALP aerial survey and groundwork must be done while lighting meet FAA specifications.

D. Future/Planned Projects

1. **Taxiway D Connector** – No change.
2. **Terminal Building** – The project has been added back on the ACIP and the Airport is still working with the FAA on the information needed. Funding for this project continues to be of primary concern.

E. Airpark 599

CATELLUS provided an update on the Airpark 599 project during the August 23 meeting. PowerPoint presentation was sent and received by all committee members.
Targeted completion: July/August 2023 with operations running by March 2024.

F. Air Cargo Service Update

3 flights right now; unsure if 4th flight will be added for peak season; if not, will reduce back down to 2 flights at the end of peak season. Airport will reach out to another cargo provider once the cargo ramp expansion is closer to completion (late October/early November).

G. Air Service Development

Interim Airport Director is scheduled to attend the Routes/Take Off Conference in Las Vegas in October.

H. COVID 19

No changes.

I. CARES ACT/CRRSA/ ARPA

Spreadsheet sent to Committee. No comments.

J. Community Engagement**K. Annual Report**

All members have received the report.

II. Action Items

- Possible tour will be coordinated based on staff availability. Mondays are best. Hélène to send some options to committee to schedule.
- Marla Livengood asked if it would be possible to have information on passenger enplanement and on-time performance. Allegiant's July & August data was sent to Committee. New data will be updated and sent every 2 months.
- Semi-annual balance sheet will be sent to the Committee by November.
- Verlyn requested load bearing capacity information for new asphalt in front of his hangar and concrete pad between his hangar and Grupe's.

III. Communications

None.

IV. Review of Written Requests for the Future Agenda Items

None.

V. Public Comment (Must complete Public Comment Form)

None.

VI. Other

- A requisition for the position of Airport Director has been posted for SJC and will be closing 10/14/22.
- MECCA started cleaning up their site after the FAA land audit mandated it.

Adjournment: There being no further business, the meeting was adjourned at 5:48PM. Motion Chair Trezza; Second, Verlyn.

Next Regular Meeting: October 25, 2022 at 5:00pm
This meeting will be in person