

**San Joaquin County Aviation Advisory Committee
Regular Monthly Meeting Teleconference
March 22, 2022 Minutes**

Call to Order: The meeting was called to order at 5:04 p.m. by Vice-Chair Verlyn Wolfe.

Roll Call:

Members Present: Verlyn Wolfe-Vice Chair, Marla Livengood, Mary Macias, Bill Ross, Mark Plovnick, Wes Rhea

Members Absent: Lex Corrales, William Trezza-Chair
Supervisor Patti and Villapudua could not attend.

Staff Present: Russell Stark, Hélène Nussbaumer

Minutes approved for February 22, 2021. (Motion to accept made by Mark/Second by Verlyn)

I. Discussion Item

A. Ethics Training – Every 2 years

- Russ reminded the committee that if they have not completed the ethics training to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. If they have completed the training based on the previous email sent by MaryEllen, they were asked to provide the certificate of completion. Please send the certificate to Russ. Verlyn mentioned that he still must complete the training and will contact the County.

B. Public Board Training – Once

-Russ reminded the committee to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. If they have completed the training based on the previous email sent by MaryEllen, they were asked to provide the certificate of completion. Please send the certificate to Russ.

C. Current Project Update

1. ARFF – No change from last committee meeting. Russ mentioned that he would try to set up a demonstration for the committee at a future meeting.

2. Security System Upgrades – The security system project is progressing (slowly). The Airport is holding regular meetings with Birdi systems. A lot of work has been done in the terminal and is ongoing. The contractor started the Gate replacement work associate with this project. The Airport is waiting for FAA approval of one change order and the 7460 (Notice of Propose Construction or Alteration) submitted for the installation of the poles at the cargo ramp.

3. Perimeter Fence – Project is complete. SCK working on final administrative items to start the Grant closeout process.

4. Ticket Counter Upgrades- The contract has been approved by the Board of Supervisors and we are waiting for County Purchasing to process the documents. The project to begin immediately after these actions are completed.

5. Seat Power outlets – This project has been approved and the parts have been ordered. Once the parts arrive, the project can be completed in just a few hours. A test unit has been installed and is being used continuously by passengers.

6. GA Taxilane Rehab – Project started on Monday, March 21, 2022. Deputy Director Nussbaumer provided an overview of the project and phasing. Although the work only just started, the contractor is anticipating completing the first phase ahead of schedule, which would move up subsequent phases as well.

D. Approved Projects

1. Cargo Ramp Expansion – Pre-bid meeting is scheduled for March 23, 2022.

3. Extension for Taxiway D – Project is on HOLD. Focus may shift back to the new terminal based on conversations with the FAA ADO. However, Airport administration is pushing to have the additional entrance added to the Cargo area.

E. Airpark 599

No schedule update. Director Stark received a request from Catellus to submit a Part 163 to the FAA for parcel B5. The Airport is still waiting for the road maintenance agreement. The Committee members indicated they didn't need another briefing by Catellus on this project.

F. Air Cargo Service Update

No changes

G. COVID 19

The Federal mask mandate for public transportation which includes Airports and wearing the mask while flying has been extended to April 18, 2022.

H. CARES ACT/CRRSA/ ARPA

Spreadsheet sent to Committee.

I. Community Engagement

None.

J. Air Service Update

Airport administration is still in discussion with a potential airline. More to follow. Director Stark is scheduled to attend an air service conference in Reno in June.

II. Action Items

- A. Russ to coordinate with the Fire Chief to set up a viewing of the new ARFF rig at a future Committee meeting, either May or June.
- B. Add Cargo Taxilanes Rehabilitation to future/planned projects

III. Communications

IV. Review of Written Requests for the Future Agenda Items - None

V. Public Comment (Must complete Public Comment Form) – None

Adjournment: There being no further business, the meeting was adjourned at 5:29pm. (Motion to adjourn made by Verlyn, second by Mark)

Next Regular Meeting: April 26, 5:00pm
Dial in to be provided by Russell
Conference ID: To be provided by Russell