

**San Joaquin County Aviation Advisory Committee  
Regular Monthly Meeting Teleconference  
January 25, 2022 Minutes**

Call to Order: The meeting was called to order at 5:04 p.m. by Chair Bill Trezza.

Roll Call:

Members Present: William Trezza-Chair, Verlyn Wolfe-Vice Chair, Marla Livengood, Mary Macias, Bill Ross, Mark Plovnick, Wes Rhea

Members Absent: Lex Corrales

Supervisor Patti and Villapudua could not attend.

Staff Present: Russell Stark, Helene Nussbaumer

Minutes approved for November 23, 2021. (Motion to accept made by Mark/Second by Verlyn)

**I. Discussion Item**

A. Ethics Training – Every 2 years

- Russ asked Bill Ross, Lex, Marla, Wes, Verlyn, and Mary to contact MaryEllen to obtain instructions regarding the training. If they have completed the training based on the previous email sent by MaryEllen, they were asked to provide the certificate of completion to MaryEllen.

B. Public Board Training – Once

-Russ asked Bill Ross, Lex, Mary, Verlyn, and Mark to contact MaryEllen to obtain instructions regarding the training. If they have completed the training based on the previous email sent by MaryEllen, they were asked to provide the certificate of completion to MaryEllen.

C. Current Project Update

**1. ARFF** – The ARFF vehicle is prepared to be put into service. ARFF crew training is complete and we are still waiting on a few ancillary parts to be shipped from the manufacturer. Once these are received, the grant can be closed out. Chairman Trezza asked if it would be possible at either the February or March Committee meeting for the Committee Members to view the new vehicle. Russ mentioned that he will discuss with the Fire Chief and coordinate. An email will be sent to the Committee to determine how many would like to meet in person for the next meeting and equipment viewing.

**2. Security System Upgrades** – The security system project is progressing (slowly). The Airport is holding regular meetings with Birdi system. The Airport is reviewing RFP #2 from the contractor regarding the addition of the Amazon facility in the Airport Security system project. RPR is on site.

**3. Perimeter Fence** – Project is complete. SCK working on final administrative items to start the Grant closeout process.

**4. PMMP**- This project is complete. The Airport is waiting for final administrative documents from the consultant and will begin the closeout process.

**5. Runway Crack and Slurry** – Maxwell has completed the project and we are completing the administrative actions to begin the grant closeout process.

**6. Terminal Ticket Counter Upgrades** – This project has completed the RFQ and RFP process. A contractor has been selected, however, Board actions are required and the Airport staff are working through those items in an effort to award the contract and secure funding. The project did come in at a price less than we were expecting.

**7. Terminal Seat Power Outlets** – Helene had this addition. She has been working with a company to install power outlets to our existing passenger seats. This would provide our passengers access to power stations that are currently not available in the Airport except at wall power outlets.

D. Approved Projects

**1. GA Taxi-lane** – This project continues to grow. The City of Stockton identified that a section of a water pipe \ does not meet code and they recommended replacing it to meet code during our construction phase of this project. This will add an estimated \$300K to this project and forces us to revise our construction phasing plan so that we avoid disturbing the area in question twice. Our consultant is reworking the phasing plan with Deputy Director Nussbaumer.

**2. Cargo Ramp Expansion** – Russ has a meeting with the CAO to discuss the particulars of obtaining the \$10.9 mil from County. This project will need to be rebid.

**3. Extension for Taxiway D** – Project is on HOLD.

E. Airpark 599

No schedule update.

F. Air Cargo Service Update

Amazon has recently reduced the number of daily aircraft from 3 to 2. No time frame has been provided to determine if the number will increase.

G. COVID 19

Executive Order in Place until February 15 on face coverings.

H. CARES ACT/CRRSA/ ARPA

Spreadsheet sent to Committee

I. Community Engagement

Russ met with the Mayor of Stockton. The meeting went well and Mayor Lincoln recommended that Russ provide a briefing to the Stockton City Council. Will work through Marla to get this scheduled.

J. Air Service Update

The Airport continues to attend air service conferences but the temperature from the airlines is still cool. Russ is scheduled to attend the Routes America conference in San Antonio in February and Jump Start conference in Reno in June.

**II. Action Items**

A. Russ to coordinate with the Fire Chief to set up a viewing of the new ARFF rig at a future Committee meeting, either February or March.

**III. Communications**

**IV. Review of Written Requests for the Future Agenda Items - None**

**V. Public Comment** (Must complete Public Comment Form)

Adjournment: There being no further business, the meeting was adjourned at 5:42pm. (Motion to adjourn made by Verlyn, second by Wes)

**Next Regular Meeting: February 22, 5:00pm**  
**Dial in to be provided by MaryEllen**  
**Conference ID: To be provided by MaryEllen**