



**San Joaquin County Aviation Advisory Committee (CAAC)
Regular Monthly Meeting (in person)
April 23, 2024, Minutes**

Call to Order: The meeting was called to order at 5:06 p.m. by Vice Chair Wolfe.

Roll Call:

Members Present: Chairman Trezza, Vice Chair Wolfe, Wes Rhea, Steve DeBrum, David Robb, Spencer Lockwood

Members Absent: Ricky Gill, Mark Plovnick, Jaime Medina, Supervisor Patti, Supervisor Villapudua.

County Staff Present: Richard Sokol – Airport Director, Ani Thomas- Administrative Assistant.

Members of the Public: Mihaela Robb

A motion was made and seconded to approve the minutes of April 2, 2024.

Motion: DeBrum; Second: Robb. Motion carried 6-0.

I. Discussion Items

- A.** Sokol gave an update of the perishable air cargo business development efforts. Conversations are continuing to identify a cargo refrigeration company.
- B.** Robb volunteered to leverage his network and engage the support of freight forwarding companies.
- C.** The committee deliberated on the air cargo business feasibility of non/ semi perishable commodities such as wine and chocolate. The discussion invited a study to determine the appropriate product mix that would warrant perennial operations.
- D.** Sokol reported that the airport capital improvement program received unanimous approval from the Board of Supervisors on April 9th. He appreciates the support of the Board of Supervisors and the airport advisory committee for the airport's big win.
- E.** The committee discussed new initiatives and projects. Structural and technological improvements were proposed, including a pilot planning area, new hangars, self- fueling station and parking lot improvement. Flock camera system, terminal building upgrade, additional concessions and fee reassessments were discussed.
- F.** Sokol informed that a progressive design build approach will be taken for program implementation. Within the scope of the approved budget, the plan is reasonable and realistic, and he expressed confidence in its success.
- G.** The committee brainstormed on the futuristic growth plan for the airport. The ideas that emerged included an airport hotel, new airport terminal, new air traffic control tower and airport land development.
- H.** Sokol provided a brief airline service update.

- I. Sokol outlined the nature of the airport's goals at the OneVoice conference in D.C in May. In the meetings Sokol will seek solidarity to develop and sustain the airport's growth. He will discuss topics including customs, air traffic control tower, discretionary grants, and FAA compliance.

II. **Action Items**

(Discussion & Decision to Recommend)

None

III. **Communications**

None.

IV. **Review of Written Requests for Future Agenda Items**

None.

V. **Public Comment** (Must complete Public Comment Form)

None

VI. **Miscellaneous**

- A. Sokol updated the status of airport talent acquisition efforts.
- B. For the position of Marketing & Business Development Administrator, six candidates are progressing into the interview process next week.
- C. One new hire has been brought on into the position of Airport Operations Specialist, this week.
- D. Candidate interviews for the position of Crafts Worker III are scheduled next week onwards.
- E. On April 24th, a tri- annual full scale emergency plan exercise will occur at the airport.

Adjournment: There being no further business, the meeting was adjourned at 6.10 p.m.

Motion: Wolfe; Second: DeBrum. Motion carried unanimously.

Next Regular Meeting: May 28, 2024, at 5:00 p.m.

This meeting will be in person.