

**San Joaquin County Aviation Advisory Committee
Regular Monthly Meeting (in person)
April 26, 2022 Minutes**

Call to Order: The meeting was called to order at 5:03 p.m. by Chairman Bill Trezza.

Roll Call:

Members Present: Bill Trezza-Chairman, Verlyn Wolfe-Vice Chair, Marla Livengood, Bill Ross, Wes Rhea

Members Absent: Lex Corrales, Mary Macias, Mark Plovnick
Supervisor Patti and Villapudua could not to attend.

Staff Present: Russell Stark- Director, H el ene Nussbaumer-Deputy Director

Minutes approved for March 22, 2021. (Motion to accept made by Verlyn/Second by Bill Ross)

I. Discussion Item

A. Ethics Training – Every 2 years

- Russ reminded the committee that if they have not completed the ethics training to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. If they have completed the training, they were asked to provide the certificate of completion. Verlyn has completed his training and has sent the certificate to Russ. Bill Ross needs to complete this training.

B. Public Board Training – Once

-Russ reminded the committee to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. If they have completed the training they were asked to provide the certificate of completion. Please send the certificate to Russ. Bill Ross needs to complete this training.

C. Current Project Update

1. ARFF – No change from last committee meeting. Chief Martel is working closely with Oshkosh to obtain the final items. Montezuma Fire provided a demonstration of the new ARFF vehicles capabilities and the committee members in attendance had the opportunity to inspect the vehicle and get a view from the vehicle operator’s seat.

2. Security System Upgrades – The security system project is progressing (slowly). The Airport is holding regular meetings with Birdi systems. A lot of work has been done in the terminal and is ongoing. The contractor is continuing with the Gate replacement work associate with this project. The Airport is waiting for FAA approval of one change order and the 7460 contractor still needs to submit a 7460 (Notice of Propose Construction or Alteration) for the crane that will be used to place the poles. Helene briefed the committee on some long lead items that may prolong the completion of this project. (e.g., card readers, printers, etc.)

3. Perimeter Fence – Project is complete. SCK working on final administrative items to start the Grant closeout process.

4. Ticket Counter Upgrades- The contract has been approved by the Board of Supervisors and has been awarded. Airport administration is working through some final administrative details with the FAA regarding requirements that must be met for this project to receive reimbursement from the use of CARES grant funds. The project to begin immediately after these actions are completed.

5. Seat Power outlets – This project has been approved and the parts have been ordered. Once the parts arrive, the project can be completed in just a few hours. A test unit has been installed and is being used continuously by passengers.

6. GA Taxilane Rehab – Project started on Monday, March 21, 2022. The contractor has begun phase 2 and is proceeding on schedule. Director Stark provided an overview of the project website to the committee and where near real time information can be obtained on the website regarding current and future project phases.

7. Cargo Taxilane Rehab – This project has been added to the ACIP. The areas in the vicinity of cargo parking spot 2 entrance have begun to show signs of deterioration and failure much like taxiway D exhibited a few years ago which required an immediate rehab project. The Airport has contacted the FAA and is scheduled to have a discussion with them regarding this item on April 27, 2022. Cargo parking spot 2 has been closed.

D. Approved Projects

1. Cargo Ramp Expansion – Bids have been received and an apparent low bidder has been identified. The Airport is working on awarding the contract but timing for the project may change due to the recently identified pavement issue with the Cargo taxilane

3. Extension for Taxiway D – Project is on HOLD. Focus has shifted back to the new terminal based on conversations with the FAA ADO. However, Airport administration continues pushing the ADO to have the additional entrance added to the Cargo area.

E. Airpark 599

No schedule update. Director Stark received a request from Catellus to submit a Part 163 to the FAA for parcel B5. That Part 163 has been submitted and received by the FAA ADO. The Airport is still waiting for the road maintenance agreement. Director Stark mentioned that the roadways being used by Catellus construction vehicles in the vicinity of the Ag Center have already began to show signs of rapid deterioration.

F. Air Cargo Service Update

No changes

G. COVID 19

The Federal mask mandate for public transportation which includes Airports and wearing the mask on aircraft has been lifted by court order. Airport Administration is waiting to see how the Federal government will respond.

H. CARES ACT/CRRSA/ ARPA

Spreadsheet sent to Committee.

I. **Community Engagement**

None.

J. **Air Service Update**

Airport administration discussions with the potential airline have cooled based on available pilots and fuel prices that have affected the entire airline industry. More to follow. Director Stark is scheduled to attend an air service conference in Reno in June.

II. Action Items – None

III. Communications – None

IV. Review of Written Requests for the Future Agenda Items - None

V. Public Comment (Must complete Public Comment Form) – None

Adjournment: There being no further business, the meeting was adjourned at 5:29pm. (Motion to adjourn made by Marla, second by Verlyn)

Next Regular Meeting: May 24, 5:00pm
This meeting will be in person