



**San Joaquin County Aviation Advisory Committee  
Regular Monthly Meeting (in person)  
November 22, 2022 Minutes**

Call to Order: The meeting was called to order at 5:03 p.m. by Vice Chairman Verlyn Wolfe.

Roll Call:

**Members Present:** Chairman Bill Trezza, Vice Chairman Verlyn Wolfe, Ricky Gill, Mark Plovnick, and Bill Ross.

**Members Absent:** Greg Hennefer, Marla Livengood, Mary Macias, and Wes Rhea. Supervisors Patti and Villapudua could not to attend.

**Staff Present:** Hélène Nussbaumer – Interim Director  
Heather Keifer – Administrative Assistant

Minutes for the October 25, 2022 meeting were approved. Motion: Verlyn; Second: Ricky.

**I. Discussion Item**

**A. Ethics Training – Every 2 years**

- As of 11/3/22, all committee members have completed Ethics Training.
- Airport Administration will review biennial renewals and notify members as needed.
- Will remove from future agendas unless needed.

**B. Public Board Training – Once**

- As of 10/25/22, all committee members have completed Public Board Training.
- Will remove from future agendas unless needed.

**C. Current Project Update**

1. **ARFF** – Grant closeout still pending. Submitted to the FAA on March 4, 2022. Closeout will likely finalize sometime next year.
2. **Perimeter Fence** – Project is complete. Grant closeout sent to the FAA on May 11, 2022. Closeout will likely finalize sometime next year.
3. **Security System Upgrades** – The system has been turned on since late July and the contractor is addressing issues (e.g., some issues with workstation fingerprinting, equipment malfunction). Final acceptance site walk with the engineer is projected for beginning of next year.
4. **Ticket Counter Upgrades** – Hold room gate counter and addition of a counter at the second gate have been installed. Carpet installation was completed the week of 11/21. Minor details to be finished still.
5. **GA Taxilane Rehab** – Project started on Monday, March 21, 2022. Phase 8 anticipated to finish by December 5. Paving and painting/stripping finished the week of Thanksgiving.

One section needed repaving due to it not meeting grade. Project remains on schedule. Next year, only Phase 7 will remain to complete the project.

6. **Cargo Ramp Expansion** – OC Jones started the project on 8/4/2022. Electrical work is completed. Some challenges with rebar, concrete and pre-cast structure (i.e., contractor experiencing difficulties obtaining cast molding of the underdrain structure and is looking at other companies). P-501 concrete paving finished the week of Thanksgiving. High mast light poles and drain structure delayed. Completion expected in January.
7. **Cargo Taxiway Rehabilitation** – Final design expected by end of year. Construction to rehabilitate the degraded asphalt will take place next year. Interim Director had a phone meeting with Amazon to inform and review plans. Still need to meet with Atlas & WFS to discuss if there is a better way to navigate aircraft in and out.
8. **ALP Update** – Ground survey is still on track and will be completed by end of year.

#### **D. Future/Planned Projects**

1. **Taxiway D Connector** – No changes.
2. **Terminal Building** – The project has been added back on the ACIP and the Airport is still working with the FAA on the information needed. Approximately 5-7 years before work will begin. Funding for this project continues to be of primary concern.

#### **E. Airpark 599**

County Counsel, Adam Brucker, mentioned there has been interest in the unclaimed B5 parcel, which is a county asset with FAA requirement (aeronautical use only). Committee members want to ensure maximal use of the land without impacting future Airport revenue.

#### **F. Air Cargo Service Update**

Cargo flights have reduced back down to 2 flights since the end of peak season. Previously had 3 flights. Airport will reach out to another cargo provider once the cargo ramp expansion is closer to completion (sometime in December).

#### **G. Air Service Development**

No changes.

#### **H. Community Engagement**

None.

### **II. Action Items**

- Allegiant's enplanement and on-time performance data will be updated and sent every 2 months, or when available.
- Chairman Trezza discussed giving a presentation on the Inland Port at the next meeting.
- Committee members requested more information on Stockton business activities/development in relation to the Airport.

### **III. Communications**

None.



**IV. Review of Written Requests for Future Agenda Items**

- Discussion/re-disclosure of Airports CARE balance.
- Follow up discussions: re-marketing of Airport for new development opportunities.

**V. Public Comment** (Must complete Public Comment Form)

None.

**VI. Miscellaneous**

- A requisition for the position of Airport Director was posted for SJC and closed 10/14/22. Waiting for Board of Supervisors to complete second tier of interviews.

Adjournment: There being no further business, the meeting was adjourned at 6:02p.m.

Motion: Ricky; Second: Verlyn.

**Next Regular Meeting: January 24, 2023 at 5:00p.m.**

**This meeting will be in person**