

**San Joaquin County Aviation Advisory Committee
Regular Monthly Meeting (in person)
May 24, 2022 Minutes**

Call to Order: The meeting was called to order at 5:05 p.m. by Chairman Bill Trezza.

Roll Call:

Members Present: Bill Trezza-Chairman, Verlyn Wolfe-Vice Chair, Mark Plovnick, Bill Ross

Members Absent: Lex Corrales, Mary Macias, Marla Livengood, Wes Rhea
Supervisor Patti and Villapudua could not to attend.

Staff Present: Hélène Nussbaumer-Deputy Director

No quorum - Minutes for April 26, 2022 couldn't not be approved.

I. Discussion Item

A. Ethics Training – Every 2 years

- Russ reminded the committee that if they have not completed the ethics training to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. If they have completed the training, they were asked to provide the certificate of completion. Verlyn has completed his training and has sent the certificate to Russ. Bill Ross needs to complete this training and asked if the link to the training could be resent to him.

B. Public Board Training – Once

-Russ reminded the committee to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. If they have completed the training they were asked to provide the certificate of completion. Please send the certificate to Russ. Bill Ross needs to complete this training.

C. Current Project Update

1. ARFF – No change from last committee meeting. Chief Martel is working closely with Oshkosh to obtain the final items.

2. Security System Upgrades – The security system project is progressing. The Airport is holding regular meetings with Birdi systems. The contractor is continuing with the Gate replacement work associate with this project and has received some key components (e.g., card readers). The Airport is waiting for FAA approval of one change order and the contractor is waiting for the approval of a 7460 (Notice of Propose Construction or Alteration) for the crane that will be used to place the 60ft pole at the cargo ramp.

3. Perimeter Fence – Project is complete. SCK working on final administrative items to start the Grant closeout process.

4. Ticket Counter Upgrades- The contract has been approved by the Board of Supervisors and has been awarded. Airport administration is working through some final

administrative details with the FAA regarding requirements that must be met for this project to receive reimbursement from the use of CARES grant funds. The Airport and Contractor are also validating the design for ADA compliance. The project to begin immediately after these actions are completed.

5. Seat Power outlets – This project has been approved and the parts have been ordered. Once the parts arrive, the project can be completed in just a few hours. A test unit has been installed and is being used continuously by passengers. The brackets are ready but the unit themselves are on backorder due to part shortage.

6. GA Taxilane Rehab – Project started on Monday, March 21, 2022. The contractor is wrapping up phase 2 and will start phase 6 on 5/31/2022. Project remains ahead of schedule.

D. Future/Planned Projects

- 1. Cargo Ramp Expansion** – The contract award was approved by the Board of Supervisor on 5/24/2022. The Airport will move forward with the Notice to Proceed once all the approved documents are received back from the Board.
- 2. Taxiway D Connector** – The project has been added to the ACIP. It will provide a second access point for the Cargo ramp. The Airport received a letter of support from the Air Traffic Control Tower manager.
- 3. Cargo Taxilane Rehab** – This project has been added to the ACIP. The areas in the vicinity of cargo parking spot 2 entrance have begun to show signs of deterioration and failure much like taxiway D exhibited a few years ago which required an immediate rehab project. Cargo parking spot 2 remains closed. The Airport is applying for an FAA design grant this year and will apply for a construction grant next year. Until the full rehabilitation can happen, the Airport will patch the two 40x60 areas showing deterioration. The Airport will look at leveraging the contractor working on the Cargo Ramp to conduct the patch work.
- 4. Terminal Building** – The project has been added back on the ACIP and the Airport is working with the FAA on the information needed.

E. Airpark 599

No schedule update. Director Stark received a request from Catellus to submit a Part 163 to the FAA for parcel B5. That Part 163 has been submitted and received by the FAA ADO. The road maintenance agreement is in place.

F. Air Cargo Service Update

No changes

G. COVID 19

No changes since the Federal mask mandate for public transportation, which includes Airports and wearing the mask on aircraft, has been lifted by court order. Airport Administration is waiting to see how the Federal government will respond.

H. **CARES ACT/CRRSA/ ARPA**
Spreadsheet sent to Committee.

I. **Community Engagement**
None.

J. **Air Service Update**
Director Stark cancelled his trip to an air service conference in Reno in June due to lack of airlines participation.

II. Action Items – Send Bill Ross the link to Ethics Training. Send new cargo ramp dimensions to Committee. Send calendar invite for meetings.

III. Communications – None

IV. Review of Written Requests for the Future Agenda Items - None

V. Public Comment (Must complete Public Comment Form) – None

Adjournment: There being no further business, the meeting was adjourned at 5:49pm

Next Regular Meeting: June 28, 5:00pm
This meeting will be in person