



**San Joaquin County Aviation Advisory Committee  
Regular Monthly Meeting (in person)  
August 23, 2022 Minutes**

Call to Order: The meeting was called to order at 5:00 p.m. by Chairman Bill Trezza.

Roll Call:

Members Present: Bill Trezza-Chairman, Verlyn Wolfe-Vice Chair, Greg Hennefer, Marla Livengood, Mark Plovnick, Wes Rhea, Bill Ross

Members Absent: Mary Macias

Supervisors Patti and Villapudua could not to attend.

Staff Present: Hélène Nussbaumer-Interim Director

Minutes for the July 26, 2022 meeting were approved. Motion- Verlyn; Second- Mark.

**I. Discussion Item**

A. Ethics Training – Every 2 years

- The committee was reminded that if they have not completed the ethics training to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training.

B. Public Board Training – Once

- The committee was reminded to contact the County and if they run into any issues, to reach out to Airport Administration to obtain instructions regarding the training. Training is required for them to participate on the Airport Advisory Committee.

- If they have completed the training they were asked to provide the certificate of completion. Please send the certificate to Hélène.

C. Current Project Update

**1. ARFF** – Grant closeout still pending. Submitted to the FAA on March 4, 2022.

**2. Security System Upgrades** – The system has been turned on since late July and some issues have been worked out by the contractors. So far, the system is performing well. Final acceptance site walk to be scheduled with the engineer. The majority of the badges have been reissued. Tenants will be asked to turn in their old badges.

**3. Perimeter Fence** – Project is complete. Grant closeout to the FAA on May 11, 2022.

**4. Ticket Counter Upgrades** – The contractor has ordered the mill work and installation is scheduled for mid-October. The scope of work is being expanded to include the replacement of the existing hold room gate counter and addition of a counter at the second gate.

**5. Seat Power Outlets** – Outlets have been installed and are working properly.

**6. GA Taxilane Rehab** – Project started on Monday, March 21, 2022. The contractor is wrapping up phase 6 by August 26 and will start phase 8 on August 29, 2022. Gate 16 will be

closed during phase 8. Project remains 3-4 weeks ahead of schedule. Next year, only Phase 7 will remain to complete the project.

**7. Cargo Ramp Expansion** – OC Jones started the project on 8/4/2022 and is expecting to complete it by 12/2/2022. Amazon, both Air Carriers, and Ground handling Company have been notified that they will need to tow all aircraft into and out of the cargo ramp for approximately 21 days during a critical phase of the project. Electrical work is in progress as of 08/23/22.

**8. Cargo Taxilane Rehabilitation**- A Grant has been requested for this FY from the FAA for the design phase of this project. The CATEX has already been approved. Design phase is underway as of 08/23/22. Construction to rehabilitate the degraded asphalt will take place next year.

D. Future/Planned Projects

1. **Taxiway D Connector** – No change.

2. **Terminal Building** – The project has been added back on the ACIP and the Airport is still working with the FAA on the information needed. Funding for this project continues to be of primary concern.

E. **Airpark 599**

CATELLUS provided an update on the Airpark 599 project (presentation attached). Targeted completion: July/August 2023 with operations running by March 2024.

F. **Air Cargo Service Update**

No changes

G. **COVID 19**

No changes.

H. **CARES ACT/CRRSA/ ARPA**

Spreadsheet sent to Committee. No comments.

I. **Community Engagement**

None.

J. **Air Service Update**

Interim Airport Director is scheduled to attend the Routes Conference in Las Vegas in October.

K. **Annual Report**

All members have received the report.

**II. Action Items**



Will try to schedule a possible tour, if time and personnel allow.

Marla Livengood asked if it would be possible to have information on passenger enplanement and on-time performance. Enplanement data is available and Interim Director Nussbaumer will ask Allegiant for on-time performance data.

**III. Communications** – None

**IV. Review of Written Requests for the Future Agenda Items** - None

**V. Public Comment** (Must complete Public Comment Form)

County Administrator Jay Wilverding asked Chair Trezza if he could make a comment on during this portion of the meeting, which Chair Trezza authorized. CAO Wilverding mentioned the interest by a private company, Burell Group, to lease about 10 acres next to the new cargo apron. The committee had concerns about affecting the future viability of the airport and wants to ensure maximal use of the space.

Adjournment: There being no further business, the meeting was adjourned at 6:18PM

**Next Regular Meeting: September 27, 2022 at 5:00pm**  
**This meeting will be in person**