

San Joaquin County Aviation Advisory Committee
Regular Monthly Meeting
April 28, 2020
Teleconference

MINUTES

Call to Order: The meeting was called to order at 5:02 p.m. by Chairman Trezza.

Roll Call: Members Present: Mike Amman, William Trezza, Verlyn Wolfe, Lex Corrales, Mary Macias, Marla Livengood,

Members Absent: Mark Plovnick, Supervisor Chuck Winn, Supervisor Tom Patti

Staff Present: Russell Stark, MaryEllen Chavez

Minutes approved for January and February meetings.

Mr. Stark introduced and welcomed the new committee member Mary Macias. He also congratulated Marla Livengood on her reappointment to this committee.

I. ***Discussion Items***

- A. ***Form 700*** - Everyone has turned in their form. MaryEllen discussed with Mary the need for Ethics training, which will notify her in the near future and the need for form 700.

Action – MaryEllen to email Mary the link to form 700.

B. ***Current Project Update***

1. Taxiway D Rehab – Grant approved with FAA funding expected soon and this project will be funded 100%. Temp repairs completed March. This rehab will be done in one phase and increase the depth of asphalt 10 inch mill and overlay. Rehab will extend life 10-15 yrs.
2. ARFF – Funding for this truck will be 100% and looking at a cost of approx. 1 mil. Quote received from Osh Gosh, just waiting for the funds to become available.
3. Cargo Ramp Expansion – Waiting on the EA from the FAA. Lease with client is in motion. Legal description of land completed and draft lease is with client for review. Plan is to construct 56,000sq/ft facility. Delays with EA may push completion out to 2021 for this facility.

C. ***Approved Projects***

1. Runway & Taxiway Crack & Slurry – Starting May 18, with completion in 3 wks. There will also be some stripping/painting being done.
2. Airport Perimeter Fencing/Cargo Ramp Expansion – Not priority projects for FAA but do to the Airport receiving the Cares Act we will fund both of these with those funds. Bids in place for both just need the funds to get these started.

3. Terminal Update – Project is being pushed out.

D. **Air Cargo Service Update** – In discussions with another cargo client and could be in place for use of the Airport for peak season.

E. **COVID 19 impacts**

1. Operations – SkyWest/United has stopped service, with an indefinite suspension of service. Allegiant has cut service worldwide by 85% which means there are very few flights at SCK. Hertz car rental has closed this office and relocated temporarily to downtown off. Enterprise car rental with their off-site service terminated their lease.

2. Administration – Decision made not replace Deputy Director position this fiscal year which ends June 30. We have implemented some actions to reduce costs like; turning off terminal lights, turning off air/heat, reducing water usage on landscaping and suspended purchases unless approved by Administration.

3. Future Plans – Terminating the contract with Marketing consultant at start of fiscal year July 1, continue to hold off hiring a Deputy Director and suspending all travel for Airport staff. Airport should be ending year with a balanced budget.

4. CARES GRANT – Airport received 18.6 million from the CARES Act for Airport to use as we see fit. These funds will pay for the Perimeter Fence and Cargo Ramp Expansion projects and payroll as to not have to furlough any employees at the Airport. Committee discussion on CARES GRANT.

F. **Community Engagements** – None this month

II. **Action Items** – Committee discussion on rates and fees. Need to advertise these changes in newspaper and hold a public hearing here at the Airport on June 15, 2020. Team concurred on the rate & fee changes.

III. **Communications** – Thanks to Mike and Marla for the articles.

IV. **Review of Written for the Future Agenda Items**

V. **Public Comment** (Must complete Public Comment Form)

Adjournment: There being no further business, the meeting was adjourned at 6:00 p.m.

Next Regular Meeting: May 26, 2020 5:00pm

TeleConference

Call in number: 888-808-6929

Participant Code: 6272664

/mec