

**San Joaquin County Aviation Advisory Committee  
Regular Monthly Meeting Teleconference  
September 22, 2020 5:00PM Minutes**

Call to Order: The meeting was called to order at 5:00 p.m. by Chairman Trezza.

Roll Call:

Members Present: William Trezza, Verlyn Wolfe, Lex Corrales, Marla Livengood, Mark Plovnick, Wes Rhea, Supervisor Tom Patti, Supervisor Chuck Winn

Members Absent: Mike Amman, Mary Macias

Staff Present: Russell Stark, MaryEllen Chavez, Anneliza Narvarte

Minutes approved for August 25, 2020.

Mr. Stark introduced Anneliza Narvarte the newest member to the Airport staff.

Mr. Stark opened the meeting by discussing the ACIP and what projects the Airport is looking to get approval from the ADO next week for 2021 & 2022.

**Projects for 2021**

1. Security System Upgrade – This project will be added as 1<sup>st</sup> priority if approved by the ADO as it may not be able to be an AIP funded project. If FAA doesn't approve it, we already have been approved from the Board to use Measure K to fund the 2mil project.
2. Reconstruct the GA Apron Areas – This project will cost 3.4mil but there are parts of this project that FAA doesn't fund and that is the areas around each of the hangars.
3. Update to the PMMP- This is the Pavement plan that will cost 200k for this update.
4. Taxiway D Extension – Extend this taxiway down to Farmington Fresh. This will cost 41mil.

**Projects for 2022**

1. Taxiway D Extension – This project will be done in phases and may take 2-3 years.

One Voice conference call with Washington DC is planned for tomorrow and the New Terminal was to be discussed but the Director made a mindful decision not to continue with this project. Since we are down 50% in passenger traffic it doesn't seem prudent to redesign the terminal, but wait until things pick up to continue with this project.

**I. Discussion Item**

A. Current Project Update

1. **Taxiway D Rehab** – this project is underway and NTP for Phase 1&2 have been sent to contractor. There was a test strip done last week that failed, and another one was done this week and it seems the mixture meeting the specs. Project to be done by end of October pending any weather delays.
2. **ARFF** –Precon call with Chief Martel and OshKosh where the details were discussed.

3. **Cargo Ramp Expansion** – Notified FAA this week to move ahead with the 10.4m withdrawal for this project.
4. Security System Upgrades-RFQ is going out at beginning of Oct. Currently Gate 16 is having issues recognizing the new badges, so this project is URGENT. Plan is to have a security guard man the gate 24 hrs a day.

B. Approved Projects

1. **Runway & Taxiway Crack & Slurry** – Project completed still waiting for the friction test. 8 k over in services from RS&H as there were more cracks than expected so additional seal coat was applied.
2. **Airport Perimeter Fencing** – Grant received for Fence and working with Community Development to get permits.

C. Air Cargo Service Update

2 vendors that will be supporting Amazon, ATI & Atlas. Atlas is already leasing office space in the terminal, ATI plans to be here at end of October. 2-3 flights currently per day/ 4 at peak season and hope to continue 4 throughout the year.

D. COVID 19

1. Passenger numbers are down 50% and this will impact the entitlement money that we get in 2022. Without this money there could possibly be no projects.
2. Parking revenue down 80-85%. Other Airports are seeing similar decrease but not as bad. Maybe the passengers are not leaving their cars and taking longer trips.

E. CARES ACT Update

No withdrawals taken this month. With the additional security needed for Gate 16, a withdrawal will be made and should start showing on next months chart.

F. Community Engagement

There is one presentation for the Tracy Rotary next month.

G. Other Discussion

There was a question about Airpark 599 and Supervisor Patti stated that the Board expected to get an update at the Oct 6, 2020 Meeting from the CAO.

**II. Action Items**

Action : Russ to inquire about the entitlement threshold and whether a change in appropriations based on the passenger could going down due to COVID.

Action : Russ to ask our commercial consultant if there is data to show how long passenger trips are being taken for.

**III. Communications** – Thank you to Mike Ammann for sending out the articles to the Committee

**IV. Review of Written Requests for the Future Agenda Items - None**

**V. Public Comment** (Must complete Public Comment Form)

Adjournment: There being no further business, the meeting was adjourned at 5:31pm.

Next Regular Meeting: October 27, 2020 5:00pm

**Dial In - 209-645-4071**

**Conference ID: 299 600 623#**