

**San Joaquin County Aviation Advisory Committee**  
**Regular Monthly Meeting**  
**June 23, 2020 5:00PM Minutes**  
**Teleconference**

Call to Order: The meeting was called to order at 5:03 p.m. by Chairman Trezza.

Roll Call:

Members Present: William Trezza, Verlyn Wolfe, Lex Corrales, Marla Livengood, Mark Plovnick

Members Absent: Mike Amman, Mary Macias, Supervisor Chuck Winn, Supervisor Tom Patti

Staff Present: Russell Stark, MaryEllen Chavez

Minutes approved for May 26, 2020 meeting.

**I. Discussion Items**

A. Current Project Update

1. **Taxiway D Rehab** – Grant approved with FAA. Board to approve 7/7/20.
2. **ARFF** – Grant in FAA hands and funded 100%. Board to approve 7/7/20.
3. **Security System Upgrades** – 3 bids received and due to some inconsistencies in the bids we are rejecting all bids. For this project we will send out a RFQ and after evaluating, we will send out RFP to the 3 highest ranked vendors.
4. **Cargo Ramp Expansion** – EA has been in process for over 18mos. FAA requested a Hydrolic Analysis be done for the Flood Plain. Analysis was signed off and sent to FAA.
5. **Upgrades to Conf. Rooms** – Working with ISD on setting conference rooms up for conference calls and Zoom type meetings.
6. Budget – 20-21 Airport Budget approved.

B. Approved Projects

1. **Runway & Taxiway Crack & Slurry** – Project 80% completed. Contractor to be back at end of July to complete the smaller runways.
2. **Airport Perimeter Fencing** – FAA has communicated there is a “glitch” in their System on this Grant.

C. Air Cargo Service Update

Current cargo client continues to have 2-3 daily flights with plan for next year of 3-4 daily flights. Still working with UPS on bringing their air cargo operations here to SCK.

D. Commercial Air Service

Last month the passenger count has been at about 200. Allegiant has cancelled flights for the summer months, but then added them back on the schedule for July.

E. COVID 19

With the latest guidance on masks, the Airport has made sure passengers are aware of the need to wear masks in the terminal. Staff does ask those without masks if they need one but the enforcer. We have 10k masks and we are making these available to the airline if needed.

F. CARES ACT Update

18.5 mil received by the Airport

Plan for this money is to set aside 5-6 mil for personnel and operations

10.4 mil for the Cargo Expansion, 1mil for some pavement projects around various areas of the Airport, Upgrade Airline counters, paint inside the terminal, buy a couple of vehicles and build a wall in hold room to segregate the TSA agents.

G. Community Engagements – None

**II. Action Items**

Send out picture of ARRF vehicle to members.

**III. Communications**

**IV. Review of Written for the Future Agenda Items**

**V. Public Comment** (Must complete Public Comment Form)

Adjournment: There being no further business, the meeting was adjourned at 5:30pm.

Next Regular Meeting: August 25, 2020 5:00pm  
Teleconference

/mec