

San Joaquin County Aviation Advisory Committee
Regular Monthly Meeting
June 25, 2019
Department of Aviation Conference Suite #201

MINUTES

Call to Order: The meeting was called to order at 5:00 p.m. by Chairman Trezza.

Roll Call: Members Present: Mike Ammann, Marla Livingood, Ken Couvillion, Mark Plovnick, Chairman Bill Trezza, Jay Wilverding, Supervisor Chuck Winn,

Members Absent: Lex Corrales, Robert Emmer, Supervisor Tom Patti, Verlyn Wolfe

Staff Present: Russ Stark, Ron Elliott, MaryEllen Chavez

Minutes of the previous meeting held May 28, 2019 were approved as submitted.

Mr. Stark provided an updated report on the following items:

I. ***Discussion Items***

A. **Mandatory Government Leadership Training Required**
All Completed

B. **Current Project Updates:**

1. **Taxiway B Extension** –95% completed and included in this project is the distance signs will all be replaced with accurate distances.
2. **Cargo Apron Expansion** – Waiting on the environmental analysis but this will be delayed due to a Tribal Nation doing a site walk of the construction site on June 27. This is something that is required by FAA if a tribe feels that there may be artifacts on the site. There will also be a rep from the tribe during the construction on a part-time basis, at a cost to the Airport. It may be until mid September before the environmental report is signed off.
 - a. **Cargo Apron Personnel** – WFS employees do not have designated parking, causing issues on the side street by Cargo Apron. Airport is planning to install a temporary fencing in area, with a guard, to accommodate approximately 250 cars.
3. **Taxiway D** –There is buckling and breaking and needs to be replaced. Airport is looking at options to get this done but may need to take out a loan to have this work done.

4. **Electrical Vault** – Mid July for the completion due to a cure time of the 10 days to 2 wks after the pour is completed.

C. Future Projects

1. **Cargo Ramp Expansion** –Out for bid with deadline of 7/10/19.
2. **Airport Perimeter Fencing** – Still in design phase, as there are some environmental issues and special permit requirement. Current perimeter fence does not meet the FAA standards.
3. **Terminal Update** – Within 3-5 yrs, plan is to construct the new terminal next to old one, and utilize the old building for possibly Administration. Consultant working on some different options for Airport to review.

D. Air Cargo Service Update – Continuing to have dialogue with the client.

E. CAT II Update – Construction 95%, waiting for contract to move PAPIs.

F. Air Service Development – United sign is up above the ticket counter! Ron Elliott has attended 2 conferences this year and has talked to other major carriers about possible flights from SCK. Airport is looking at a software program that tracks by zip code the areas that passengers are coming from and where they are traveling, to help us know where we need to concentrate for future air service.

G. Town Hall – Held Quarterly Town Hall Meeting June 24, and there was low attendance. We will hold one more in September and if same turn out, future meetings will be cancelled, unless a meeting is required. Emails will be used to communicate to the tenants.

H. Speaking Engagements – Mr. Stark presented to the Modesto Chamber and there was excitement but concerns on the regionalization strategy. There is a meeting set up for July 16 at 10a-12p, with Allegiant to answer any questions CAAC or Modesto Chamber or concerns on becoming a Regional airport.

I. Other Items

1. Parking machines are in service in the parking lot and in terminal. There is not a Point of Sale(POS) in Operations yet but they are working on it.
2. Power Outages – Airport has a plan in place for any types of blackouts, there will be no interruptions to service but all tenants will be shutdown, except for Tower as they have their own generator.

II. **Action Items**

III. **Communications**

1. Mr. Stark continues to forward articles of interest to members.

IV. ***Review of Written Requests for Future Agenda Items***
None

V. ***Public Comment - (Must Complete Public Comment Form)***
None

Adjournment: There being no further business, the meeting was adjourned at 5:45 p.m.

Next Regular Meeting: Tuesday, July 23, 2019 5:00pm
Stockton Metropolitan Airport
Department of Aviation Conference Suite #201
5000 South Airport Way, Stockton, California 95206

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